



**THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY**



MASSACHUSETTS EMERGENCY MANAGEMENT AGENCY

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2018-2019 HMEP Sub-Grant Initial Guidance

Overview and Purpose of the HMEP Grant Funds

The HMEP grant provides funds to support local and regional EPCs with their hazardous materials planning, training, and exercise activities, particularly those involving transportation.

Funds may be used to support local and/or regional activities in the following 'cost categories': Hazardous Materials Transportation Planning; IT Equipment; Hazardous Materials Training; and Hazardous Materials Exercises. For further detail on allowable costs, please refer to the sections below and the U.S. DOT HMEP Grant Guidance which can be found on their website at the following link: <https://www.phmsa.dot.gov/sites/phmsa.dot.gov/files/docs/about-phmsa/grants/hazmat/2956/2017-hmep-expenditures-guide-071317.pdf>

HMEP Grant funds are to be used to fund planning and/or training activities that enhance preparedness for HazMat transportation-related incidents.

In general, HMEP Grant funds may be used towards:

- Hazardous Materials Transportation Planning
 - IT Equipment
 - Supplies
 - Attending national, statewide, or regional HazMat conferences
 - Hazardous Materials Training
 - Hazardous Materials Transportation Exercises
- A. Planning - Sub-recipients may use HMEP funds to hire contractors or pay personnel to assess and/or develop emergency management plans required under EPCRA.
- B. Equipment - Equipment must be used for HazMat-related planning, training, and exercise activities and must be dedicated to the EPC; use for operations purposes not allowable.

C. Supplies - Supplies must be used for HazMat-related planning, training, or exercise activities and must be dedicated to the EPC.

D. Attending national, statewide, or regional HazMat conferences - These costs must also adhere to MEMA's Travel Expenses Reimbursement Guidance, which may be found on MEMA's website here: <https://www.mass.gov/service-details/learn-about-the-emergency-management-performance-grant-empg>

E. Hazardous Materials Training - These funds may be used for general training expenditures (i.e. reimbursement of an instructor; facility rental cost; expenses associated with staff to support the training effort), training courses, allowable training equipment, supplies and materials, and to attend training conferences.

F. Hazardous Materials Exercises - These funds may be used to design, develop, conduct, and evaluate hazardous materials transportation-related exercises. Exercises should be consistent with the principles outlined in the Homeland Security Exercise and Evaluation Program (HSEEP). HSEEP materials may be found on FEMA's website: <https://www.fema.gov/hseep> and must be NIMS compliant.

Unallowable Costs

In general, HMEP Planning Grant funds will not support the following:

- Expenses not related to an EPC;
- Extending equipment warranties;
- Expenses not related to hazardous materials;
- Backfill/Overtime ;
- Weapons and ammunition;
- Hiring of first responders;
- Supplanting;
- Software;
- Website development;
- Excessive costs for EPC office supplies; and
- Operational Equipment.

Please note: the eligible award amounts below may change based upon the total amount of EPC's that intend to apply for this grant. The final eligible award amounts will be provided to EPCs that submitted a 'notice of intent' by the deadline.

Population Low	Level	LEPC Eligible Award	REPC Eligible Award
0 – 19,999	1	\$1,000	\$1,000
20,000 – 69,999	2	\$1,200	\$1,300
70,000 – 193,000	3	\$1,500	\$1,650
193,001 and up	4	\$2,200	\$2,200

MEMA Region	EPC Name	REPC or LEPC	Communities within the EPC	Population	Award Funding Tier	Eligible award Amount
1	Waltham	LEPC	Waltham	63,378	2	\$1,200.00
1	Cape Ann	REPC	Essex, Gloucester, Ipswich, Manchester by the Sea, Rockport	52,612	2	\$1,300.00
1	Cambridge	LEPC	Cambridge	110,402	3	\$1,500.00
1	Mystic	REPC	Arlington, Burlington, Chelsea, Everett, Lynn, Lynnfield, Malden, Medford, Melrose, North Reading, Reading, Revere, Salem, Saugus, Somerville, Stoneham, Wakefield, Winchester, Winthrop, Woburn	782,797	4	\$2,200.00
2	Berkley	LEPC	Berkley	6,658	1	\$1,000.00
2	Carver	LEPC	Carver	11,629	1	\$1,000.00
2	Cohasset	LEPC	Cohasset	8,393	1	\$1,000.00
2	Dighton	LEPC	Dighton	7,399	1	\$1,000.00
2	Fall River	LEPC	Fall River	88,777	1	\$1,000.00
2	Halifax	LEPC	Halifax	7,834	1	\$1,000.00
2	Hanover	LEPC	Hanover	14,424	1	\$1,000.00
2	Hanson	LEPC	Hanson	10,630	1	\$1,000.00
2	Lakeville	LEPC	Lakeville	11,338	1	\$1,000.00
2	Marshfield	LEPC	Marshfield	25,709	1	\$1,000.00
2	Medfield	LEPC	Medfield	12,718	1	\$1,000.00
2	Norfolk	LEPC	Norfolk	11,908	1	\$1,000.00
2	Pembroke	LEPC	Pembroke	18,273	1	\$1,000.00
2	Plympton	LEPC	Plympton	2,917	1	\$1,000.00
2	Rehoboth	LEPC	Rehoboth	12,008	1	\$1,000.00
2	Rochester	LEPC	Rochester	5,494	1	\$1,000.00
2	Somerset	LEPC	Somerset	18,288	1	\$1,000.00
2	Swansea	LEPC	Swansea	16,387	1	\$1,000.00
2	Braintree	LEPC	Braintree	37,497	2	\$1,200.00
2	Marshfield	LEPC	Marshfield	25,709	2	\$1,200.00
2	Middleborough	LEPC	Middleborough	24,350	2	\$1,200.00
2	Milton	LEPC	Milton	27,374	2	\$1,200.00
2	Needham	LEPC	Needham	30,564	2	\$1,200.00
2	Plymouth	LEPC	Plymouth	58,890	2	\$1,200.00
2	Randolph	LEPC	Randolph	33,699	2	\$1,200.00
2	Wareham	LEPC	Wareham	22,408	2	\$1,200.00
2	Wellesley	LEPC	Wellesley	29,000	2	\$1,200.00
2	Pilgrim Area	REPC	Duxbury, Marshfield, Kingston	54,493	2	\$1,300.00
2	Brockton	LEPC	Brockton	95,314	3	\$1,500.00
2	Fall River	LEPC	Fall River	88,777	3	\$1,500.00
2	Quincy	LEPC	Quincy	93,618	3	\$1,500.00

2	Central Norfolk	REPC	Bellingham, Canton, Medway, Millis, Norfolk, Norwood, Sharon, Walpole, Westwood, Dedham	186,860	3	\$1,650.00
2	Sachem's Rock	REPC	Bridgewater, East Bridgewater, West Bridgewater, Halifax, Hanson, Raynham, Whitman	96,175	3	\$1,650.00
2	Southcoast	REPC	Acushnet, Dartmouth, Freetown, New Bedford, Westport	165,143	3	\$1,650.00
3	East Longmeadow	LEPC	East Longmeadow	16,213	1	\$1,000.00
3	Longmeadow	LEPC	Longmeadow	15,898	1	\$1,000.00
3	Southwick	LEPC	Southwick	9,737	1	\$1,000.00
3	Western Hampden County REPC	REPC	Chester, Blandford, Granville, Russell, Tolland	6,536	1	\$1,000.00
3	Agawam	LEPC	Agawam	28,839	2	\$1,200.00
3	Chicopee	LEPC	Chicopee	56,741	2	\$1,200.00
3	Ludlow	LEPC	Ludlow	21,472	2	\$1,200.00
3	West Springfield	LEPC	West Springfield	28,693	2	\$1,200.00
3	Westfield	LEPC	Westfield	41,690	2	\$1,200.00
3	Northern Berkshire	REPC	Adams, Cheshire, Clarksburg, Florida, New Ashford, North Adams, Savoy	28,197	2	\$1,300.00
3	Southern Berkshire	REPC	Alford, Egremont, Fairview Hospital, Great Barrington, Monterey, Mt. Washington, New Marlborough, Otis, Sandisfield, Sheffield, Stockbridge, Tyringham, West Stockbridge	36,555	2	\$1,300.00
3	Central Berkshire	REPC	Becket, Dalton, Hinsdale, Hancock, Lanesboro, Lee, Lenox, Peru, Pittsfield, Richmond, Washington, Williamstown, Windsor	79,514	3	\$1,650.00
3	Franklin County	REPC	Ashfield, Bernardston, Buckland, Charlemont, Colrain, Conway, Deerfield, Erving, Gill, Greenfield, Hawley, Heath, Leverett, Leyden, Monroe, Montague, New Salem, Northfield, Orange, Rowe, Shelburne, Shutesbury, Sunderland, Warwick, Wendell, Whately	70,601	3	\$1,650.00
3	Hampshire	REPC	Amherst, Belchertown, Chesterfield, Cummington, Easthampton, Goshen, Granby, Hadley, Hatfield, Huntington, Middlefield, Northampton, Pelham, Plainfield, South Hadley, Southampton, Ware, Westhampton, Williamsburg, Worthington	161,342	3	\$1,650.00
4	Athol	LEPC	Athol	11,654	1	\$1,000.00
4	Auburn	LEPC	Auburn	16,516	1	\$1,000.00
4	Leicester	LEPC	Leicester	11,334	1	\$1,000.00
4	Northborough	LEPC	Northborough	15,042	1	\$1,000.00
4	Southborough	LEPC	Southborough	10,038	1	\$1,000.00
4	Sturbridge	LEPC	Sturbridge	9,514	1	\$1,000.00
4	Westborough	LEPC	Westborough	18,934	1	\$1,000.00
4	Shrewsbury	LEPC	Shrewsbury	36,805	2	\$1,200.00

4	Blackstone Valley	REPC	Grafton, Millbury, Sutton, Northbridge, Upton	56,346	2	\$1,300.00
4	South Wachusett	REPC	Boylston, Holden, Sterling, West Boylston	39,065	2	\$1,300.00
4	Worcester	LEPC	Worcester	184,815	3	\$1,500.00
4	Tri-EPIC	REPC	Charlton, Dudley, Oxford, Southbridge, Sturbridge, Webster	82,181	3	\$1,650.00